

WILLOWS UNIFIED SCHOOL DISTRICT

Regular Meeting – June 23, 2016

Regular Session 7:00 p.m.

Willows City Council Chambers

201 N. Lassen Street, Willows, CA 95988

MINUTES

1. OPEN SESSION – CALL TO ORDER

- 1.1 Roll Call – President Geiger called the meeting to order at 7:02 p.m. Board members present were: Mr. Ward, Mr. Geiger, Mrs. Taylor, and Mr. Parisio. Absent: Mrs. Knight
- 1.2 Welcome Visitors
- 1.3 Flag Salute was led by Steve Ansel.

2. AGENDA/MINUTES

- 2.1 Approve the Agenda for June 23, 2016
Mr. Ward moved, seconded by Mr. Geiger to approve the Agenda for June 23, 2016.
AYES: Ward, Geiger, Taylor, Parisio
NOES: None
ABSENT: Knight
MOTION PASSED: 4-0-1
- 2.2 Approve the Minutes of the Regular Meeting of May 5, 2016 and the Special Meeting of May 23, 2016.
Mr. Parisio moved, seconded by Mrs. Taylor to approve the Minutes of the Regular Meeting of May 5, 2016 and the Special Meeting of May 23, 2016.
AYES: Ward, Geiger, Taylor, Parisio
NOES: None
ABSENT: Knight
MOTION PASSED: 4-0-1

3. RECOGNITION OF RETIREE

- 3.1 Marge Ansel – Dr. Geivett presented a plaque to Mrs. Ansel for her 12 years of service to WUSD. He said in his 35 years of education, she had one of the most positive spirits he ever worked with. She was very supportive and was generous in the time she gave to WUSD especially taking pictures at all the WHS events.

4. PUBLIC COMMENTS - None

5. REPORTS

5.1 **Employee Associations (WUTA & CSEA)** – No report.

5.2 **Principals**

(WCHS) Dr. Geivett reported:

- There were 8 graduates who went through graduation. Thank you to Mr. Ward and Mrs. Knight for attending. Mr. Ward gave a great speech.
- Next year there will be 2 part time teachers, Mr. Prinz and Mr. Shively. Enrollment should increase to about 35 because of having 2 teachers.

(WHS) No report. Lisa Pence reported on ASB:

- The end of the year barbecue sponsored by the WHS Boosters was a success.
- Danielle Andrade will be the new ASB Advisor, as Jessie Proctor has stepped down.
- Freshman Orientation will be held on Monday, August 8, 2016.
- Ms. Pence and the Board agreed that Activity Nights should be provided again this year.

(WIS) - No report

(MES) Mrs. Brown reported:

- Current enrollment is 651 students.
- There are approximately 22 students per Kindergarten class to start the school year.

- MES had a successful Open House. Thank you to those board members who attended.
 - Monica Harrigan is the new 4th grade teacher for next year and has already been meeting with the other 4th grade teachers.
 - Mrs. Brown wanted to publicly recognize and thank Connie Funke for all she did for MES as well as Mrs. Brown personally.
 - The “Senior Walk” through Murdock in their caps and gowns was a great experience for both MES students as well as the WHS Seniors.
- 5.3 Director of Business Services** –Mrs. Beymer reported:
- WUSD met with a consultant a couple of months ago to review the Health and Welfare packages. The rates for 2016-17 have increased anywhere from 9.4%-14.6%. The consultant recommended we write CVT to appeal the rate increase. A representative from CVT met with District staff and shared that there has been an increase in catastrophic illnesses. They doubled in the last year, so there is no room to adjust the rates. Mrs. Beymer checked with CalPers, but their rates are way higher than CVT as are other companies. She is continuing to research to see if there are insurance plans that are less expensive.
 - The Budget has not changed since Monday night’s presentation. Any necessary changes to the budget will wait until the 1st Interim to be adjusted.
- 5.4 Director of State and Federal Programs** – Mrs. Hamilton reported:
- Mrs. Hamilton distributed a sample of the new CAASPP report that will be sent to parents in September.
 - She also distributed and presented what the new LCAP will look like next year based on information provided by the state.
- 5.5 Superintendent** – Dr. Geivett reported:
- WUSD finished a good year with the exception of the passing of one of our students. Thank you to all staff and students as well as all the help and support Glenn County Health and Human Services gave our staff and students.
 - Summer maintenance projects updates:
 - MES roofing project is coming along and should be done by the end of July.
 - The interior of the WHS gym is being painted and new scoreboards will be installed.
 - Staff is working on the MES irrigation systems.
 - Other miscellaneous projects are continuing to be worked on.
 - WUSD is finalizing the hiring process for open positions.
 - Dr. Geivett wanted to publicly commend Jen Carriere for stepping up and taking over the math position at WHS while a teacher was out on leave. She did an outstanding job.
 - WHS math teacher, Eloise Lengyel, and new WHS math teacher, Brad Hauskens, will be attending CPM (College Prep Math) training. Coaches will be coming in this year for our math teachers.
- 5.6 Board of Education Members**
- Mr. Ward:**
- He attended all 3 graduation ceremonies and was very impressed with the ceremonies.
- Mr. Parisio:**
- He attended WHS/WIS graduations which had very good speakers.
 - WHS Boosters provided a barbecue at WHS on the last day of school. The WHS Library has been updated and the scoreboards have been ordered for the WHS Gym.
 - Looking forward to the upcoming school year.
- Mrs. Taylor:**
- Thank you to Jen Carriere for stepping up and teaching math so well for the last month of school.
 - She attended MES Open House.
 - Congratulations to Monica Harrigan on her new position as the 4th grade teacher at MES.
 - She is very glad to hear that the math coaching will be continuing at WHS this next year.
 - Thank you to Debby Beymer and Ellen Hamilton for their budget and LCAP presentations on July 20, 2016.
 - Thank you to all the retirees of WUSD for their service to the district.
- Mr. Geiger:**
- It was rewarding to see WUSD students excel at the Glenn County Fair in all areas. WHS was well represented.

6. CONSENT CALENDAR

A. GENERAL

1. Accept donation from the Museum Society of Willows in the amount of \$50.00 for the WHS Band program.
2. Accept donation from Willows Community Thrift Shoppe in the amount of \$2,000.00 for River Jim.
3. Accept donation from Willows Community Thrift Shoppe in the amount of \$1,000.00 for the WHS Library.
4. Accept donation from the WHS Boosters in the amount of \$8,224.98 for the WHS Library.
5. Accept donation from the Knight of Columbus in the amount of \$600.00 for the WHS Football program.
6. Approve the WIS Obsolete Equipment List.
7. Approve the WUSD Obsolete Equipment List.

B. EDUCATIONAL SERVICES

1. Approve Interdistrict Request for Students #16-17-06 through #16-17-07 to attend school in the Willows Unified School District for the 2016/17 school year.
2. Approve Interdistrict Request for Students #16-17-06 through #16-17-08 to attend school in another district for the 2016/17 school year.
3. Approve the 2016 CARS (Consolidated Application and Reporting System) Spring Collection.

C. HUMAN RESOURCES

1. Approve employment of Nancy Mendoza as Cafeteria Helper I (3.9 hrs/day), effective May 9, 2016.
2. Approve employment of Amy Steele and Annie Mascadri as the WHS Summer School Distance Learning teachers (On-Line Credit Recovery Program), effective June 15, 2016.
3. Approve employment of the following employees for the Summer Program vacancies which will be billed to BCOE Migrant Ed.
Lead Cook Sarah MacDonald
Assistant Cook Chantal Vanderbilt
4. Approve employment of Edgar Ruiz for Maintenance Department Summer Help.
5. Approve employment of Jose Santillan for Maintenance Department Summer Help.
6. Approve employment of Monica Harrigan as MES Teacher, effective 8/10/2016.
7. Approve employment of Bradley Hauskens as WHS Teacher, effective 8/10/2016, pending clearance.
8. Approve employment of Staci Bettencourt as WHS Teacher, effective 8/10/2016.
9. Approve employment of Steven Scalvini as WHS Teacher, effective 8/10/2016.
10. Approve employment of Kathleen Poldervaart as WHS Teacher, effective 8/10/2016.
11. Approve employment of Joseph Schantz as WHS Teacher, effective 8/10/2016, pending clearance.
12. Approve employment of Bethany Burch as WHS Teacher, effective 8/10/2016, pending clearance.
13. Approve Ron Bazan, David Johnstone, and Mort Geivett as California Interscholastic Federation (CIF) League Representatives for the 2016/17 school year.
14. Update Classified Substitute List.

D. BUSINESS SERVICES

1. Approve budget revision summary.
2. Approve warrants from 5/4/16 through 6/15/16.

Mrs. Taylor moved, seconded by Mr. Geiger to approve the Consent Calendar.

AYES: Ward, Geiger, Taylor, Parisio

NOES: None

ABSENT: Knight

MOTION PASSED: 4-0-1

7. DISCUSSION/ACTION CALENDAR

A. GENERAL

1. **(Action)** Approve the Schedule of WUSD Regular Board Meetings for the 2016/17 school year.
Mr. Geiger moved, seconded by Mr. Parisio to approve the Schedule of WUSD Regular Board Meetings for the 2016/17 school year.

AYES: Ward, Geiger, Taylor, Parisio

NOES: None

ABSENT: Knight

MOTION PASSED: 4-0-1

2. **(Information/Discussion)** Bond Update – Michael Riemenschneider, with Eastshore Consulting, distributed and presented materials to include: a letter to be sent to residents of Willows along with frequently asked questions, a draft volunteer poll script if WUSD chooses to do a poll, Facility Master Plan update, a preliminary estimate of bond issuance related costs, and a timeline on what would need to happen if WUSD went out for a bond in November. A meeting was held on June 16, 2016, at the WIS Library with a group of people representing both sides of the bond to discuss issues and concerns with going out for a bond in November. It was decided a special board meeting will be held on July 27, 2016 to review and finalize the decision on whether or not to go out for the bond.

B. EDUCATIONAL SERVICES

1. **(Action)** Approve the updated 2016/17 Certificated Calendar (includes collaboration/minimum days). Mrs. Taylor moved, seconded by Mr. Geiger to approve the updated 2016/17 Certificated Calendar (includes collaboration/minimum days).

AYES: Ward, Geiger, Taylor, Parisio

NOES: None

ABSENT: Knight

MOTION PASSED: 4-0-1

2. **(Action)** Approve the Local Control Accountability Plan (LCAP). Mr. Geiger moved, seconded by Mr. Ward to approve the Local Control Accountability Plan (LCAP).

AYES: Ward, Geiger, Taylor, Parisio

NOES: None

ABSENT: Knight

MOTION PASSED: 4-0-1

3. **(Action)** Approve the WUSD Technology Plan. Mr. Geiger moved, seconded by Mr. Parisio to approve the WUSD Technology Plan.

AYES: Ward, Geiger, Taylor, Parisio

NOES: None

ABSENT: Knight

MOTION PASSED: 4-0-1

4. **(Action)** Approve the CTE Plan. Mr. Geiger moved, seconded by Mrs. Taylor to approve the CTE Plan.

AYES: Ward, Geiger, Taylor, Parisio

NOES: None

ABSENT: Knight

MOTION PASSED: 4-0-1

5. **(Information)** Adoption of “Building Life Skills” textbook published by The Goodheart-Willcox Company, Inc. for use in the Life Skills class at Willows High School. Textbook will be available for public review in the District Office until July 9, 2016. Information only – no action was taken.

6. **(Action)** Approve expulsion of Students #2015-16-02 and #2015-16-03 through the spring semester of the 2015/16 school year. Students to comply with suggested remediation plan. Any violation of the Stipulated Expulsion Order will result in the students’ immediate expulsion and lead to a change in placement that could include enrollment in a neighboring school district without further Board Hearing.

Mr. Geiger moved, seconded by Mr. Parisio to approve expulsion of Students #2015-16-02 and #2015-16-03 through the spring semester of the 2015/16 school year. Students to comply with suggested remediation plan. Any violation of the Stipulated Expulsion Order will result in the students’ immediate expulsion and lead to a change in placement that could include enrollment in a neighboring school district without further Board Hearing.

AYES: Ward, Geiger, Taylor, Parisio

NOES: None

ABSENT: Knight

MOTION PASSED: 4-0-1

C. HUMAN RESOURCES

1. **(Discussion/Possible Action)** Substitute Teacher Pay for WUSD. This item was continued until the August Board meeting.

D. BUSINESS SERVICES

1. **(Action)** Approve the Willows Unified School District's 2016/17 Original Budget.
Mrs. Taylor moved, seconded by Mr. Geiger to approve the Willows Unified School District's 2016/17 Original Budget.
AYES: Ward, Geiger, Taylor, Parisio
NOES: None
ABSENT: Knight
MOTION PASSED: 4-0-1
2. **(Action)** Approve Resolution #15-16-10 The Education Protection Account.
Mr. Parisio moved, seconded by Mr. Geiger to approve Resolution #15-16-10 The Education Protection Account.
AYES: Ward, Geiger, Taylor, Parisio
NOES: None
ABSENT: Knight
MOTION PASSED: 4-0-1
3. **(Action)** Approve the 2016/17 Spending Plan for the Education Protection Account.
Mrs. Taylor moved, seconded by Mr. Geiger to approve the 2016/17 Spending Plan for the Education Protection Account.
AYES: Ward, Geiger, Taylor, Parisio
NOES: None
ABSENT: Knight
MOTION PASSED: 4-0-1
4. **(Discussion/Possible Action)** Request by WIS Site Council to Rescind the Indirect Fee on ASB Accounts.
Mr. Sailsbery presented background information. Discussion ensued. No action was taken.
5. **(Action)** Approve Agricultural Career Technical Education Incentive Grant 2016-17 Application for Funding (\$18,736.00).
Mrs. Taylor moved, seconded by Mr. Geiger to approve the Agricultural Career Technical Education Incentive Grant 2016-17 Application for Funding (\$18,736.00).
AYES: Ward, Geiger, Taylor, Parisio
NOES: None
ABSENT: Knight
MOTION PASSED: 4-0-1
6. **(Action)** Approve Agreement for Professional Services between WUSD and Dannis, Woliver, Kelley for the 2016/17 school year.
Mr. Geiger moved, seconded by Mr. Parisio to approve the Agreement for Professional Services between WUSD and Dannis, Woliver, Kelley for the 2016/17 school year.
AYES: Ward, Geiger, Taylor, Parisio
NOES: None
ABSENT: Knight
MOTION PASSED: 4-0-1

8. **ANNOUNCEMENTS**

- 8.1 The next Regular Board Meeting will be held on August 4, 2016 at 7:00 p.m. at the Willows Civic Center.
- 8.2 School Starts on August 11, 2016.
- 8.3 Mr. Geiger announced the Booster's Golf Tournament will be held on August 13, 2016.

9. **PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS** - None

At 9:07 p.m. the Board took a short recess after the Regular Meeting before going into Closed Session. President Geiger stated that he would report out in Open Session upon the conclusion of Closed Session.

10. **CLOSED SESSION**

Closed Session began at 9:15 p.m.

- 10.1 Pursuant to Government Code §54957.6: Conference with Labor Negotiator – Agency Negotiator: Mort Geivett. Employee Organization: WUTA/CSEA, Non-Represented: Management and Confidential

10.2 Pursuant to Government Code §54956.9(b): Conference with Legal Counsel: Anticipated Litigation (one case)

10.3 Pursuant to Government Code §54957: Evaluation of Performance of a Public Employee: Superintendent

11. RECONVENE TO OPEN SESSION

11.1 Announcement of Action Taken in Closed Session.

At 9:52 p.m. the meeting reconvened to Open Session. President Geiger reported out:

Item 10.1: Update given to the Board.

Item 10.2: Update given to the Board.

Item 10.3: The Board evaluated the Superintendent's performance and based on that evaluation, the Board elected to extend his contract by one year.

12. ADJOURNMENT

The meeting adjourned at 9:53 p.m.